

Information for authors: Proceedings of the 10th Conference on Passive Houses

Please submit your written paper **2006-March-15th** latest. A complete paper using (rtf) or (doc)-file is needed. The paper may have **six pages DIN A4** (Poster **two pages**) at maximum.

Please observe: Only papers accepted **by the Scientific board** will be published. Authors have already been informed about the acceptance of their papers.

Please observe: Contributions, which contain statements which infringe the law, are insulting or derogative, will be rejected without a further statement. Neither may contributions contain any product and company advertisements (advertising is reserved for the specialist fair and the advertisement section of the conference volume). Abstracts or contributions, which contain a frequent mentions of a certain product or a certain offer or an institution, can be rejected.

Please observe: Contributions must be free from third party rights – this also applies to diagrams and photos contained. The author transfers the right for publishing the paper in the conference volume and for interNet presentations of the 10. Passive house conference to the organizer

Please save both files to your hard disk: **template article.rtf** and **“Tagungsband.dot”**.

Writing the Paper (template article.rtf):

Open the file **“template article.rtf”** and save it again using your name as the file name. Use the formats exemplified.

Change format of already existing paper (Tagungsband.dot):

If you already completed the paper, but used different formats, you can change that. Open the already existing document and click on the **Extra** command, then **Templates and Add Ins**. Now you can connect the already saved **“Tagungsband.dot”** with your document.

Photos and Figures:

Photos and Figures should be included in the document.

But please send a separate file of the figure in addition. (jpg, tif, gif or png).

Size of figures: some 10 cm x 15 cm, 300 dpi.

To post to the PHI

Files should not exceed 4 MB; you may simple send your file using e-mail: (tagung@passiv.de).

We wish you a successful production of your contribution.