



Passive House Institute  
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## **Public Relations / International Communications**

The Passive House Institute is the leading international expert in the field of Passive House research. The independent research institute, founded in 1996 by Dr Wolfgang Feist has played an especially crucial role in the development of the Passive House concept. Our scientific work is supplemented by consulting, certification and quality assurance, organisation of technical conferences, the development of planning tools and public relations work.

The International Passive House Association (iPHA) is a global network of Passive House stakeholders including architects, planners, scientists, suppliers, manufacturers, contractors and property developers. iPHA was established by the Passive House Institute in 2010 and acts as a bridge between the global Passive House community and the Institute's cutting-edge research and quality assurance work. We connect a growing global network of stakeholders and see ourselves as a platform of exchange, facilitating international collaboration on energy efficiency in construction. Through awareness raising and networking as well as educational and communication activities, iPHA aims to drive uptake of the Passive House Standard worldwide.

We offer varied and independent activities in the field of public relations/international communications and are looking for a communications specialist to join our growing interdisciplinary team. Your job will be to:

- Support an international network of professionals
- Maintain online communication with stakeholders worldwide
- Work on communication tasks within the framework of EU-funded projects
- Complete PR tasks including article writing and proof-reading.
- Support PR Material design and creation including newsletters, our website, brochures, flyers and other marketing and information materials.
- Organise events such as workshops.
- Perform general website and blog maintenance

Requirements:

- Native level of English
- Excellent communication skills

- Team player
- Ability to work independently
- Proficiency in MS Office and social media applications
- Interest in energy efficiency and sustainability

Ideally you will also:

- Be proficient in German
- Have a general knowledge of Passive House/energy efficiency concepts
- Have experience in energy efficiency or construction

Familiarisation with the Passive House concept and basics is required for this position. As such, the successful candidate will be offered Passive House training by the Institute.

If you are interested in this position, please send your complete application to:  
[bewerbung@passiv.de](mailto:bewerbung@passiv.de) – Subject: Public Relations/International Communications  
Contact: Giorgia Tzar

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